Time and Location: Mondays 3:30 PM – 4:20 PM, Taylor Hall room 103

Instructor: Jeremy Beach (jpbeach@wisc.edu)
Office: room 522 Taylor Hall
Phone (608) 262-9485

Office hours: By appointment

Course Objectives:

- Assisting students with their resume, cover letters, and interviewing skills
- Using various campus resources to help students search and apply for internships and jobs
- Providing exposure to post-graduation opportunities such as graduate school and public, private, and non-profit organizations
- Increasing relationships and engagement with AAE and ABM professors through faculty panels
- Providing off-campus opportunities for networking through industry and alumni panels, and possibly an educational tour with a Wisconsin agribusiness

Academic Integrity:

Our course is an academic community that is bound together by traditions and practice of scholarship. Honest intellectual work – on examinations and on written assignments – is essential to the success of our own community of scholars. Using classmates’ responses to answer questions or disguising words written by others as your own undermines the trust and respect on which our course depends. The work in this course is challenging and will demand a good deal of each of you. I have every confidence that each of you can succeed. Doing your own work will enhance your sense of accomplishment when the term comes to a close.

Accommodations:

Your success in this class is important to me. If there are circumstances that may affect your performance in this class, please let me know as soon as possible so that we may work together to develop strategies for adapting assignments to meet both your needs and the requirements of the course. The McBurney Disability Resource Center (702 W. Johnson Street, Suite 2104; (608) 263-2741; http://mcburney.wisc.edu/) provides resources for students with disabilities. You will need to provide documentation of disability to them in order to receive official university services and accommodations. Please don’t hesitate to let me know if you require assistance or accommodations for any reason. I look forward to working with all of you to meet your individual learning goals.
Final Course Grades:

- Attendance and Participation . . . . . 40%
- Needs Assessment . . . . . . . . . . . . . 10%
- Career Fair Reflection Paper . . . . . 10%
- Guest Speaker Reflection Papers:
  - 8 speakers @ 5% each . . . . . 40%

Grading:

Grades in this course will be evaluated on two criteria: 1) Effort and 2) Timeliness of submission. If you put a solid effort into your assignments and turn them in on-time, you will do well in this course. All assignments, other than “Attendance and Participation” will be submitted through the course website in Canvas.

A  93-100
AB  88-92
B   83-87
BC  78-82
C   70-77
D   60-69
F   59 and below

Course Schedule:

September 9th

- Introductions
- Syllabus review
- Needs Assessment (Due Thursday, September 12th at 8:00 am)
- Canvas course website review
- Resume and Cover Letter assistance
  - In-class resume review

September 16th

  - How to navigate a career fair
  - Resume/Cover letter advice
  - The interview process from an HR perspective
- Guest Speaker Reflection Paper #1 (Due Thursday, September 19th at 8:00 am)
- Attend the Career & Internship Fair Tuesday, September 17th (https://careerfair.wisc.edu/)
  - 4-8pm at the Kohl Center
- Career Fair Reflection Paper (Due Thursday, September 19th at 8:00 am)
- Employer Networking Event (4:30-5:00pm): Cargill, JBS, and Compeer Financial
September 23rd

- CALS career services: Noelle Thompson (https://cals.wisc.edu/academics/undergraduate-students/career-services/about-us/) - Assistant Director of Career Services
  - Interview process
  - Intro and demo of resources
    - Handshake
    - LinkedIn
- Guest Speaker Reflection Paper #2 (Due Thursday, September 26th at 8:00 am)

September 30th

- Graduate School
  - Mary Treleven (https://aae.wisc.edu/staff/mtreleven/) - Graduate Program Services Coordinator in the department of Agricultural & Applied Economics
  - Molly Reinhard (https://prelaw.wisc.edu/staff/reinhard-m-s-molly/) - Director of Pre-Professional Advising, Centers for Pre-Law & Pre-Health
  - Bethany Glinsmann (https://aae.wisc.edu/staff/bglinsmann/) – Resource and Energy Demand Analysis (REDA) Program Coordinator
- Guest Speaker Reflection Paper #3 (Due Thursday, October 3rd at 8:00 am)

October 7th

- The Writing Center (https://writing.wisc.edu/)
  - Marek Makowski
- Guest Speaker Reflection Paper #4 (Due Thursday, October 10th at 8:00 am)

October 14th

- Career Exploration Center (https://cec.ccas.wisc.edu/)
  - Jonathon Ferguson (https://cec.ccas.wisc.edu/staff/ferguson-jonathon/) – Director of the Career Exploration Center
- Guest Speaker Reflection Paper #5 (Due Thursday, October 17th at 8:00 am)

October 21st

- Discovery to Product (D2P) at UW-Madison (https://d2p.wisc.edu/)
  - Kieran Furlong (https://d2p.wisc.edu/staff/furlong-kieran/)
- Guest Speaker Reflection Paper #6 (Due Thursday, October 24th at 8:00 am)
October 28th
  • TBD - Faculty panel #1

November 4th
  • TBD - Faculty panel #2

November 11th
  • TBD - Faculty panel #3

November 18th
  • TBD - Agribusiness Field Trip

November 25th
  • TBD - Alumni panel/industry panel

December 2nd
  • TBD - Alumni panel/industry panel

December 9th
  • TBD - Alumni panel/industry panel